



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886

Telephone (978) 399-5501 Fax (978) 399-2557

ACTION TAKEN

MEETING AGENDA

Tuesday, February 12, 2013

7:30PM

Town Hall, Meeting Room, 55 Main Street
(Please be advised all times are approximate)

(Selectman Andrea Peraner-Sweet absent)

1. 7:30PM **Call to Order**
2. 7:31PM **Pledge of Allegiance**
3. 7:32PM **Open Forum/FAQ/Announcements**
 - **Chairman Kelly Ross thanked town staff for their efficient and effective handling of the snow storm**
4. 7:35PM **Commonwealth of Massachusetts – Update on Fiscal Year 2014 Budget - Senator Eileen Donoghue and Representative James Arciero**
5. 7:55PM **FY14 Budget Update and Discussion**
6. 8:20PM **Request to Approve and Sign Conservation Restriction at Nashoba Valley Ski Area – Attorney Melissa Robbins**
Approved 4-0
7. 8:25PM **Request to Award Net Metering Contract to Nexamp - John Mangiaratti, Assistant Town Manager**
Approved subject to successful negotiations 4-0
8. 8:35PM **Sign Request – Brenda Gould**
 - Hicks Property
Habitat for Humanity sign
124 Main Street**Approved and waived fee 4-0**
9. 8:40PM **Consent Agenda**
Banner Requests
 - 1) Pop Warner Football & Cheer Registration
Westford Junior Ghost Football & Cheer
Month of April & May 2013
In front of the J.V. Fletcher Library
April 21, 2013 – April 28, 2013
 - 2) Strawberries 'N Art Festival
First Parish Church United
In front of the First Parish Church
June 8, 2013 – June 15, 2013**Approved 4-0**

Town Common Requests

Approved 4-0

- 3) Sunrise Easter Service
First Parish Church United
Sunday, March 31, 2013
6:30am – 8:30am

No action

- 4) Spring Festival
Marti Makers – *Rohini Pola* (attending)
Saturday, May _____, 2013
12:00pm – 7:00pm

Approved 4-0

- 5) Strawberries 'N Art Festival
First Parish Church United
Saturday, June 15, 2013
Rain date: Sunday, June 16, 2013
6:00am – 5:00pm
- 6) Concert on the Common
Westford Recreation
Sunday, July 14, 2013
3:00pm – 7:00pm
- 7) Concert on the Common
Westford Recreation
Sunday, July 28, 2013
3:00pm – 7:00pm
- 8) Concert on the Common
Westford Recreation
Sunday, August 4, 2013
3:00pm – 7:00pm
- 9) Concert on the Common
Westford Recreation
Sunday, August 18, 2013
3:00pm – 7:00pm

10. 8:45PM

March 23, 2013 Annual Town Meeting

Continued to 2/20

- 1) Request to re-open warrant and add article for bylaw change- *Dr. Judith Klimiewicz*

Continued to 2/20

- 2) Request to add 4 bond articles - *Town Manager*

Approved 4-0

- 3) Request to remove Article 19 - Authority for Board of Selectmen to Take Easements Related to Route 40 Culvert Replacement Project & Article 20 - Designate Westford as Economic Target Area under the Economic Development Incentive Program

Continued to 2/20

- 4) Citizen Petition received
- 5) Reconsider Article 30 – Amend Chapter 95 Firearms by Adding a New Section
- 6) Finalize order of warrant articles

7) Presentation and review of the following articles:

ARTICLE 1: Recommend 4-0	Accept Town Reports	<i>Town Manager</i>
ARTICLE 3: Recommend 4-0	Fiscal Year 2013 Supplemental Appropriations	<i>Town Manager</i>
ARTICLE 4:	Fiscal Year 2013 Budget Transfers	<i>Town Manager</i>
ARTICLE 5: Recommend 4-0	Appropriate From the Perchlorate Stabilization for Perchlorate Expenses	<i>Board of Selectmen</i>
ARTICLE 6: Recommend 4-0	Appropriate Funds to Address Public Safety Hazards at 12 North Main Street	<i>Board of Selectmen</i>
ARTICLE 7: Recommend 4-0	Authorize Expenditure from Insurance Receipts Reserved	<i>Board of Selectmen</i>
ARTICLE 8: Recommend 4-0	Capital Appropriations for Fiscal Year 2013	<i>Capital Planning Committee</i>
ARTICLE 9: Recommend 4-0	Community Preservation Committee Recommendations	<i>Community Preservation Committee</i>
ARTICLE 10: Recommend 4-0	Amend the Wage and Classification Plan	<i>Town Manager</i>
ARTICLE 13: Recommend 4-0	Appropriate Chapter 90 Local Transportation Funds for Roadway Maintenance	<i>Board of Selectmen</i>
ARTICLE 14: Recommend 4-0	Accept Massachusetts General Laws Chapter 59 Section 5, Clause 56 Related to Abatements for Members of the National Guard	<i>Board of Assessors</i>
ARTICLE 15: Recommend 4-0	Accept Massachusetts General Laws Chapter 73, Section 4 of the Acts of 1986, as Amended by Chapter 126 of the Acts of 1988 Related to Property Tax Exemption Increase by 100% for the Blind, Elderly and Disabled Veterans	<i>Board of Assessors</i>
ARTICLE 16:	Capital Appropriations for Fiscal Year 2014	<i>Capital Planning Committee</i>
ARTICLE TBD: Continued to 2/20	Public Works Projects: Masterplan for Town's Drainage System, Design of Intersection Improvement at Oak Hill and Groton Road and Dunstable and Groton Road	<i>Capital Planning Committee</i>
ARTICLE TBD: Continued to 2/20	Westford Academy Bleachers	<i>Capital Planning Committee</i>
ARTICLE TBD: Continued to 2/20	Fire Engine and 10-Wheel Dump Truck	<i>Capital Planning Committee</i>
ARTICLE TBD: Continued to 2/20	Boilers for the Abbot School and Robinson School	<i>Capital Planning Committee</i>
ARTICLE 17: Recommend 4-0	Authorize Lease Agreement for Radio Telecommunications Facility to be Located at the Highway Department at 28 North Street	<i>Board of Selectmen</i>
ARTICLE 18: Recommend 4-0	Authorize Board of Selectmen to Accept Easements	<i>Board of Selectmen</i>
ARTICLE 21:	Amend Section 6 to Add New Section 6.6 Temporary Moratorium on Medical Marijuana Treatment Centers	<i>Planning Board</i>
ARTICLE TBD:	Relief from Chapter 171 Town of Westford Non-Zoning Wetlands Bylaw	<i>Nashoba Valley Tech</i>

11. 9:45PM **Old/New Business**
- Board of Appeals request for comments:
 - a. Demolition of Parents Market and replaced with 8 townhomes 27 Broadway
 - b. Kimball Farm – Request to add a Zipline 400 Littleton Rd
- Concerned about the density and the design fitting into the neighborhood** →
- Concerned about the amount of tree clearing** →

12. 9:50PM **Board Reports/Updates**
- **Selectman Wormell updated the board on the Drop Box Adhoc Committee's progress**

13. 9:55PM **Requests for Common Victualler License** – (not attending)
- Kyoto Enterprises, d/b/a/ Ginger Tree Restaurant 527 Groton Rd
- Approved 4-0**

14. 10:00PM **Minutes for Approval**
- Approved 4-0** {
- For Release:
- 1) December 18, 2012 – Regular Session
 - 2) January 3, 2013 – Joint Budget Hearings
 - 3) January 8, 2013 – Regular Session
 - 4) January 10, 2013 – Joint Budget Hearings
 - 5) January 17, 2013 – Joint Budget Hearings
 - 6) January 22, 2013 – Regular Session
- Not for Release:
- 7) December 11, 2012 – Executive Session
 - 8) January 8, 2013 – Executive Session
 - 9) January 22, 2013 – Executive Session

15. 10:05PM **Town Manager's Report**
- 1) Announce completion of the Westford Permitting Guide
 - 2) Amend Remote Participation Policy to include video
 - 3) Request to appoint Chris Kluchman to the Economic Development Committee
 - 4) Request to change Town Election date to April 30th pursuant to Chapter 2 of the Acts of 2013
 - 5) Announce letter of thanks from the Lowell Fire Department
- Approved 4-0** →
- Approved 4-0** →
- Approved 3-1 (Jefferies abstained)** →

16. 10:10PM **Correspondence**

17. 10:15PM **Adjournment**

**Board of Selectmen
Correspondence
February 12, 2013**

Outgoing Correspondence:

16.01	1/15/13	Board of Selectmen certificate to Eagle Scout Brian O’Neal
16.02	1/15/13	Town Manager letter to Eagle Scout Brian O’Neal

Incoming Correspondence:

(Listed by date sent/date received)

16.03	1/7/13	Lessard Environmental – Notice of Submittal – ORAC and RAO – 28 Lake Shore Drive
16.04	1/10/13	Northern Middlesex Council of Governments Agenda 1/16/2013
16.05	1/14/13	Westford Water Department – Cross Connection Control Program Plan Notification
16.06	1/22/13	Lowell Regional Transit Authority Agenda 1/24/13
16.07	1/22/13	MassDEP – Annual Compliance Assurance Fee Invoice
16.08	1/24/13	Westford Water Department – Request to Bypass the Nutting Road Perchlorate Treatment Facility
16.09	1/24/13	CHAPA update
16.10	1/28/13	D’Amore Associates Inc. – Notice of Completion of Addendum to Phase II Comprehensive Site assessment and Class A-2 Response Action Outcome Statement – 54 Beacon St
16.11	1/2/13	University of Massachusetts Amherst – Keystone Project
16.12	1/28/13	Xfinity – Form 500 for 2012
16.13	1/31/13	Verizon – Form 500 for 2012
16.14	1/31/13	Boston Brain Tumor Ride 2013
16.15	2/2/13	Letter from Peter McKittrick regarding Article 30
16.16	2/4/13	Conservation Commission Legal Notice – Granite Hill Estates LLC

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact
Tina Landry 978-692-5501 extension 1 or email to tlandry@westfordma.gov.*